

Tuesday, January 8, 2013 12 Noon Pacific

Keeping YourKeeping YourLibrary SafeBlack Belt Librarians Warren Graham

• Define what makes a real-6 Today's Agende World security/safety plan • Share the basics of a plan that will empower staff. Questions

 Denying access
 "The inmates are running Introduction • Abusive behavior



Rule Development • Keeping them simple • The one rule you must have • Guidelines • Thresholds



Consistency • Behavior, not appearance • Daily staff consistency • Everyone doing their part • Good customer service! Ninf

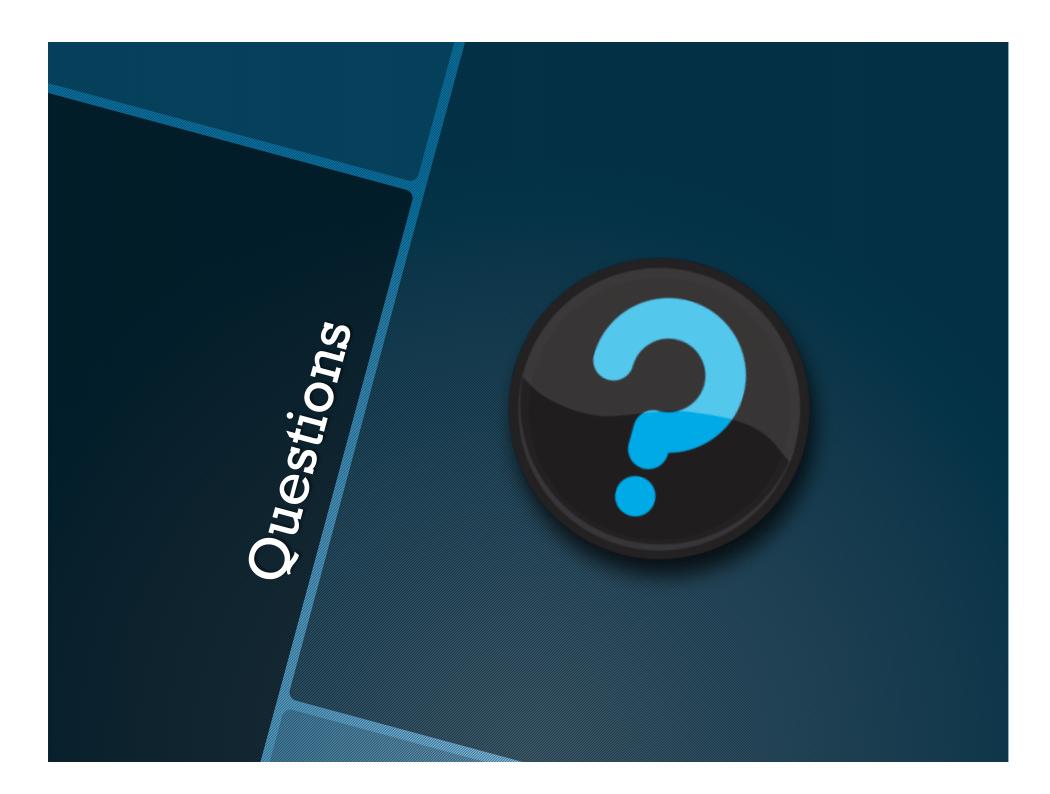


30-30-30
Three results
Less staff on hand = nore awareness

Documentation • Incident reports • Daily log • Potential problem log • The purpose of documentation

Staff Training • Vital training • Basic emergency procedures • Security (people) skills • Rules and guidelines Training documentation

• Simple rules and guidelines with Administration's erfect he Perfe Trifecta • Awareness and consistency • Staff Training E





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