

**CITY OF TORRANCE
COMMUNITY SERVICES
PROGRAM TEMPLATE**

RESPONDENT INFORMATION:

NAME: TITLE: DATE:

DEPARTMENT: Community Services

DIVISION: Library

PROGRAM INFORMATION:

PROGRAM:

PROGRAM DESCRIPTION:

PROGRAM GOALS:

PROGRAM OBJECTIVES:

PROGRAM RESOURCES: (Facilities, location equipment)

STRATEGIES AND ACTION PLANS FOR REACHING GOALS:

SCHEDULE AND TIMELINE FOR IMPLEMENTATION:

TARGET AUDIENCE: (Attendees, participation numbers)

STAFF ASSIGNMENTS:

BUDGET (EXPENSES/INCOME):

PERFORMANCE MEASUREMENT:

**DO YOU SEE ANY CORRELATION BETWEEN THIS PROGRAM AND ANOTHER
PROGRAM IN OF THE OTHER TWO DIVISIONS?**