

**STEAM Programming for Diverse Populations**  
**Amy Koester - June 14, 2016**  
<https://infopeople.org/civicrm/event/info?reset=1&id=556>

**Template/Sample Letter Seeking Community Partnership**

Dear [Community Partner],

My name is [your name], and I am a [job title] at [library name]. I'm reaching out to you today to start a conversation about the library's activities for children around science, technology, engineering, arts, and math, also known as STEAM. It is a goal of the library to ensure that children and teens in [community name] have the opportunities and resources to develop the knowledge and skills necessary to excel in STEAM, both in school and in their future careers.

[Name of person or organization you're writing to] has a reputation for valuing STEAM skills and education in our community, which is why I'm writing to you today. I would love to arrange a time to talk with you, whether in person or over the phone, to discuss your perspective on the state of science and STEAM education in [community name]. I'd love to share what the library is currently doing to provide access to STEAM learning opportunities as well.

Your input and feedback as a community leader are invaluable to the STEAM efforts of [library name]. I look forward to hearing when it will be convenient for us to speak.

With respect,

[your signature]

[your name]

[your contact info]