

# Public Library Survey

**PUBLIC LIBRARY SURVEY  
2016**

Lisa Dale, California State Library  
Lindsay Thompson, Counting Opinions

Hosted by  
Infopeople

August 24,  
2016

California STATE LIBRARY

COUNTING OPINIONS

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**Agenda**

- National Public Libraries Survey
- California's Survey
- New Data Elements & Policy
- Available Resources
- LibPAS Data Input Training
- Submitting Survey & Edit Checks
- Answers to Your FAQs

California STATE LIBRARY

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**The National Public Libraries Survey**

Conducted annually since 1968, the Public Libraries Survey (PLS) is your definitive source on the state of public libraries in the United States.

Find Your Library | Explore PLS Data | Report Your PLS Data

"Current, accurate, and ongoing collection of library data is an essential foundation for quality library services in the United States" -- IMLS

California STATE LIBRARY

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<https://www.imls.gov/research-evaluation/data-collection/public-libraries-survey>

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Infopeople, a grant project of the Califa Group, is supported in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

# Public Library Survey

**How is This Data Used?**

IMLS  
 Researchers  
 Journalists  
 Local Practitioners  
 Policy Makers  
 The Public





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**California's Survey**

- Includes state and IMLS questions
- 15/16 Survey open **Sept 1 - Oct 7**
- Instructions & Passwords emailed to director by Sept 1


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**What We Count/The Categories**

- Directory Update
- Population
- Outlets
- Library Staff
- Income
- Expenditures
- Collections
- Library Service
- Salary Survey
- Electronic Services
- Referenda
- Mobile Libraries
- Outlets


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# Public Library Survey

**Directory Update**

- Library Administrative information
- Some “CSL Only” elements

**NEW:** System Membership



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**Population**

- Population obtained from CA Dept of Finance

**UPDATE:** Children Borrowers definition



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**Income/Expenditures**

- Revenue, State Funds
  - California Library Literacy Services
  - Broadband
- Expenditures – Actuals spent



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# Public Library Survey

**Collections**

Electronic Books  
Audio  
Video

vs

Electronic  
Collections

GALE DATABASES

zinio™

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**Library Service, Annual**

- Technology Assistance
- Programs

**New:** Physical Item Circ  
Successful Retrieval of Electronic Info  
Electronic Content Use (Total field)  
Total Collection Use (Total field)

COUNTING OPINIONS

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**Mobile Libraries**

- Truck or van with circulating collection
- Regularly scheduled hours
- Paid staff

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# Public Library Survey

## New Policy

Any library that doesn't complete the survey beginning with the fiscal year starting July 1 will not be awarded additional LSTA grants.



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## Resources

- 15/16 Survey Updates
- Counting Electronic Items Handout
- Past Infopeople Webinars:  
[Public Library Statistics: Collecting, Finding, Using](#)  
[Making it Count: California Library Statistics Online](#)  
[californialibrarystatistics.com](http://californialibrarystatistics.com)
- Find past data =



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## LibPAS Data Input Training

- Logging in – who to contact for help
- Navigating the survey tool LibPAS – functionality, layout, and structure
- Completing the survey - required information, repeating fields, and notes
- Printing and saving your survey
- Submitting the survey and dealing with edit checks



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# Public Library Survey

**Login / Access**

Web Address: <http://ca.countingopinions.com/>  
 System Requirements  
 Operating Systems: Mac and Windows supported  
 All major browsers are OK; newest versions recommended

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**Navigating through LibPAS**

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**Navigating the Survey Form**

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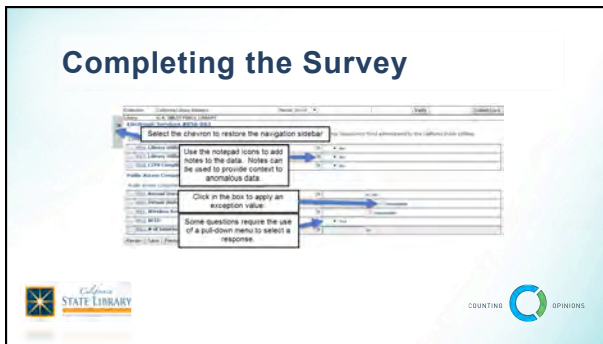
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# Public Library Survey

## Completing the Survey




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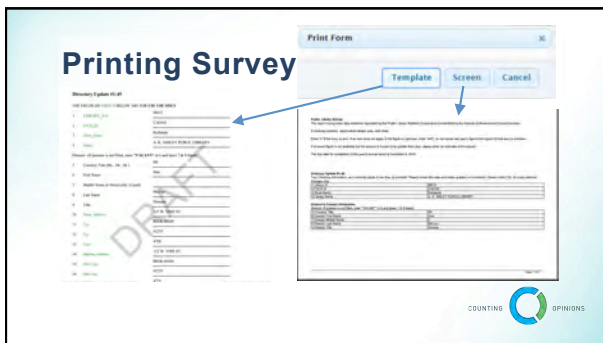
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## Printing Survey




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## Submitting Survey

If, after selecting the "Submit/Lock" button the buttons disappear and are replaced by the Locked image below, then your survey has been submitted successfully!



If, after selecting the "Submit/Lock" button you see a pop-up that reads "Lock Failed" and provides a list of required fields or edits that require an explanation, you're not quite done. Please address the fields and try again.




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# Public Library Survey

**Thank You!**

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 This webinar was supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian. 

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